## NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

Youth Camp Safety Standards and COVID-19 Guidelines

**REPORT OF INSPECTION** 

youthcamps@doh.nj.gov

Assignment No. 14329

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CAMP ID		CAMP NAM	E					ITY TYPE	EVALU	-				
274		Valley Settl	ement Ho	use Da	ay Cam	р	DFD IN	ISPECTIO	N SATISF	ACTORY				
CAMP OWN	ER				PHON	E NUME	BER	E-MAIL						
Orange Vall	ey Social Se	ttlement			973-67	78-2550	)	vshmf@	comcast.ne	mcast.net				
STREET ADDRESS					CITY			ZIP	COUNT	Υ				
35-41 Tomp	kins Street				West	Orange		07052	Essex					
MAILING ADDRESS				CHAN	GES			PREVIO	US INFORMA	ATION				
33-41 Tomp	kins Street													
West Orang	e, NJ 07052													
CAMP DIREC	CTOR NAME		HEA	LTH DI	RECTOR	RNAME		FOOD S	SERVICE VE	RVICE VENDOR				
Marcina Fox	(		Sidn	ey Flo	urney			On-site	preparation	reparation				
INSPECTOR	NAME		W.	R	EHS LIC			REINSF	ECTION ON	CTION ON OR AFTER				
Melissa Peti	rillo			В	-156899	)					□ NOV			
	Тіме/Асті	VITY REPORT (1	-TRAVEL, 2	-INSPEC	TION, 3-A	DMINISTE	ration, 4	-PERSONAL	TOTAL HO	URS: 3.75				
DATE	CODE	BEGIN	END	C	ODE	BEG	IN	END	CODE	BEGIN	END			
08/20/20	1	1215	1245		2	124	-5	1530	1	1530	1600			

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
		ADMINISTRATIVE								
1.	Covid19	Camp has an active license issued by the NJ Dept. of Health	$\boxtimes$							
Con	Comments:									
2.	Covid19	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					$\boxtimes$			
Con	Comments:									
	3. Is the camp enrolled in the Division of Family Development (DFD)/Child Care Resource & Referral Agency (CCR&R) Childcare Subsidy Program?   YES   ✓									
3.				YE	S⊠	NO				
				YE	s 🖂	NO				
	Care Res			YE	:S ⊠ 	NO				
Con	Care Resonments:	ource & Referral Agency (CCR&R) Childcare Subsidy Program?		YE	:s ⊠ 	NO				
Con	Care Resonments: Covid19	ource & Referral Agency (CCR&R) Childcare Subsidy Program?		YE	:S ⊠ 	NO				
Con	Care Resonments: Covid19	Camp submitted the attestation form to NJ Dept. of Health.		YE		NO				

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
	STAFF										
6.	3.2(c)	Staff orientation training has been conducted and documented where written policies and procedures on the following were discussed and provided: personnel policies and practices, job descriptions, specific duties, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.	$\boxtimes$								
Con	nments:										
7.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.	$\boxtimes$								
Con	nments:										
8.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	$\boxtimes$								
Con	nments:										
9.	Covid19	<ul> <li>COVID awareness training for staff included:         <ul> <li>Daily health screening for signs of COVID-19 at entry</li> </ul> </li> <li>Use of personal protective equipment (PPE)</li> <li>Infection control strategies – hand hygiene, social distancing, limiting non-essential visitors, limiting large group gatherings and field trips</li> <li>Suspected or confirmed COVID-19 case isolation, notification, response</li> <li>Facility management – cleaning and disinfection, ventilation</li> <li>Attendance – groups of campers, transportation</li> <li>Food service - social distancing and hand hygiene</li> </ul>	$\boxtimes$								
Con	nments:	J 75									
10.	Covid19	COVID-19 safety measures have been communicated to staff, parents and campers, including:  COVID-19 signs and symptoms  Staying home when ill  Proper hand hygiene and respiratory etiquette  Wearing face coverings when social distancing cannot be maintained  Reporting illnesses to the camp Health Director or other healthcare personnel immediately.	$\boxtimes$								
Con	nments:										
		STAFF BACKGROUND CHECK									
11.	Federal Bureau of Investigation (FBI) criminal history, National Sex			YE	ES 🖂	NO					
Con	nments:			·		•					
<b>12.</b>	3.2(j)	Criminal background check completed for all adult staff member. (18 years of age and older)	$\boxtimes$								

#	N.J.A.C. 8:25			IN	OUT	Severity	cos	N/A	N/O		
13.	3.2(k)2	Notarized statements of no change i are provided by continuously employ			$\boxtimes$	Major					
Con	Comments: The camp director does not have notarized statement of no change in criminal history on file.										
14.	3.2(I)	National sex offender registry che staff members annually.	ck completed for all	$\boxtimes$							
Con	nments:	•				1	•	•			
		С	AMP ACTIVITIES								
15.	3.2(n)	High-risk activities are conducted by specialist (18 years of age and older					$\boxtimes$				
Con	Comments:										
16.	Covid19	COVID-19 mitigation strategy has been established, implemented, and documented for all activities offered at the camp.									
Con	nments:										
17.	Covid19	Off-site activities in line with Executiv	ve Directive.								
Con	nments:										
		SUPER	VISION OF CAMPERS				1				
18.	Covid19	Camp has been designated as:	INDOOR only 🗌	OUT	TDOOR	only 🗌	В	Д НТС	₃		
Con	Comments:										
19.	Covid19	Camp grouping ratios for ages 5-17 1 counselor: 20 campers for indoor a camps.									
Con	Comments:										
20.	Covid19	Camp grouping ratios for ages 2.5-4 1 counselor: 14 campers at indoor a camps						$\boxtimes$			
Con	nments:			•							
21.	Covid19	Policies have been developed to enstheir assigned groups.	sure campers remain with								
Con	nments:	-									
22.	Covid19	Social distancing is observed between	en assigned groups.								
Con	nments:										
			E AND BUILDINGS								
23.	4.1(a)	Location does not present fire, health hazardous areas are guarded or fendare posted.									
Con	nments:										
24.	4.2(a)	Camp structures and facilities are in building, zoning, and health codes. ( (CO) is obtained from local authority	Certificate of Occupancy								
Con	nments:										
<b>25</b> .	Covid19 nments:	A canopy, tenting or cover is provide	ed at outdoor camps.								
		I									
<b>26</b> . Con	Covid19 nments:	Indoor facilities have adequate venti	lation and air flow.								
27.	Covid19	Residential and/or overnight services	s are prohibited.								
Con	nments:					·					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O	
28.	Covid19	Handwashing stations and hand sanitizers that contain at least 60% alcohol are provided in numerous areas around the camp.	$\boxtimes$						
Con	nments:	•	l l						
29.	Covid19	Physical barriers installed where necessary to allow for social distancing and reducing the risk of COVID-19 transmission.	$\boxtimes$						
Con	nments:								
30.	Covid19	Pick-up and drop-off areas have been designated in a manner that:  Provides for efficient health screening upon arrival Allows for social distancing Note: Consider staggering drop-off and pick-up times to avoid large groups from congregating in one location.	$\boxtimes$						
Con	nments:								
31.	Covid19	COVID-19 precautions signs are posted as necessary, including 6 feet social distancing, frequent handwashing, use of face coverings as feasible.	$\boxtimes$						
Con	nments:								
32.	Covid19	Sufficient supply of gloves, face coverings, face masks and other PPE is provided for staff.	$\boxtimes$						
Con	nments:								
		HEALTH							
33.	5.2(c)	Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency approved by the Department.							
Con	Comments:								
34.	5.2(b)	Health Director is certified in <u>standard-level</u> First Aid from a certification agency <u>approved by the Department.</u>	$\boxtimes$						
Con	nments:								
35.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.	$\boxtimes$						
Con	nments:								
36.	5.1(d)	A written outline of daily procedures for health surveillance of campers and staff has been established.	$\boxtimes$						
Con	nments:		1	,		ī	•	•	
37.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance.							
Con	nments:								
38.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx and Rx drugs.	$\boxtimes$						
Con	nments:								
39.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.					$\boxtimes$		
Con	nments: No	campers require medication this camp season.			,				

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
40.	5.5(b)	Written health histories for each staff/camper are maintained on file.	$\boxtimes$					1		
Con	nments:									
41.	5.5(g)	Immunization records and/or religious exemptions are maintained on file and on site for each camper.	$\boxtimes$							
Con	Comments:									
42.	5.4(b)	First aid supplies are maintained and appropriate for activities.	$\boxtimes$							
Con	nments:									
43.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.	$\boxtimes$							
Con	nments:									
44.	Covid19	Health director must have knowledge of:  COVID-19 signs and symptoms and have the current guidance documents from the Department Personal protective equipment (PPE) use Safe practices for campers while attending camp	$\boxtimes$					1		
Con	nments:									
45.	Covid19	Daily health surveillance program includes monitoring for signs and symptoms of COVID-19 among campers and staff. Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations related to COVID-19 made during the daily health surveillance.	$\boxtimes$							
Con	Comments:									
46.	Covid19	Daily health surveillance program includes temperature screening at entry for staff and campers. Temperature screening devices are provided.	$\boxtimes$							
Con	nments:									
47.	Covid19	Daily health surveillance program specifies that the camp will exclude and/or isolate any campers/staff who exhibit symptoms related to COVID-19. Temperatures 100.4°F or above and any COVID-19 signs and symptoms must be documented.	$\boxtimes$							
Con	nments:									
48.	Covid19	Infection control procedures have been established for areas around the camp, including camp entrances, dining areas, restrooms, and other areas prone to congregation.	$\boxtimes$							
Con	nments:									
49.	Covid19	Written procedure has been established for social distancing methods and are implemented during camp operation.								
Con	nments:		1	1			ı			
<b>50</b> .	Covid19	Written procedure has been established and implemented detailing the used of face coverings by the camp community.								
		Separate isolation space is provided for COVID-19								
<b>51</b> .	Covid19	symptomatic staff and campers.								
Con	nments:									
		SAFETY								
<b>52</b> .	6.1(a)	Written emergency procedures that address, at a minimum, evacuation of camp, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).								
Con	nments:									

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
53.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.	$\boxtimes$								
Con	Comments:										
54.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.	$\boxtimes$								
Con	Comments:										
55.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.	$\boxtimes$								
Con	nments:										
56.	Covid19	Social distancing policy must be included in written emergency procedures that address evacuation of camp, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).	$\boxtimes$								
Con	nments:										
57.	Covid19	Camps have documented plan for inclement weather conditions. Plan should detail the method used to contain campers while following social distancing protocols.					$\boxtimes$				
Con	Comments: The camp is indoor/outdoir and would just remain inside.										
58.	Covid19	Illness and injury policy addresses COVID-19 response strategy. Plan is implemented for isolation of suspected case(s), and notification of parents/guardians, staff, local health officials and NJDOH Youth Camp Project. Notification is done in a manner that maintains confidentiality.					1	!			
Con	Comments:										
59.	Covid19	Policy on returning a staff or camper to camp after COVID-19 diagnosis or exposure established according to NJDOH CDS and CDC guidance.	$\boxtimes$				-	!			
Con	nments:	-									
		NUTRITION AND MEAL SERVICE									
60.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.									
Con	nments:										
61.	Covid19	<ul> <li>Written procedure established for food service practices.</li> <li>No communal dining, self-service or buffet style dining is offered.</li> <li>Gloves are used when handling and serving food</li> <li>Directions are given for proper hand washing before and after meals.</li> <li>Surfaces are cleaned and sanitized between each meal service.</li> <li>Non-disposable utensils are handled with gloves</li> <li>Mealtimes are staggered to ensure social distancing among group members.</li> </ul>									
Con	nments:										
		TRANSPORTATION									
62.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance and current vehicle inspection.									
Con	nments:										

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
63.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.					$\boxtimes$			
Con	nments:						ı			
64.	Covid19	Written transportation policy covers measures to prevent the spread of COVID-19 including:  Communal transport provided by camp allows for social distancing  Face coverings are required to be worn by staff  Face coverings are encouraged to be worn by campers  Windows are kept open to encourage ventilation  Space between passengers is maximized.								
Con	nments:									
65.	Covid19	Written procedures document vehicle cleaning frequencies and EPA approved disinfectants are used in accordance with the manufacturer's instructions.								
Con	nments:									
		SWIMMING ACTIVITIES								
66.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.					$\boxtimes$			
Con	nments:									
67.	9.2(a)	Lifeguards are certified by an agency approved by the Department.					$\boxtimes$			
Con	Comments:									
68.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.					$\boxtimes$			
Con	nments:									
		MAINTENANCE AND SANITATION								
69.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.			Minor					
	nments: Th	e camp has a log to document camp and recreational equipment	inspe	ctions b	out it has no	t been	perfor	med		
70.	Covid19	Written procedure has been established and implemented for routine enhanced cleaning and disinfection of common spaces such as rooms and playgrounds with shared equipment, surfaces and shared objects using EPA approved disinfectants and following manufacturer's instructions.	$\boxtimes$							
Con	nments:									
71.	Covid19	Written procedures have established to ensure that adequate supply of cleaning and disinfection materials is maintained.	$\boxtimes$							
Con	nments:		1				1			
72.	Covid19	Written procedures for deep cleaning, in line with CDS Reopening a Youth Camp, have been established for deep cleaning due to the identification of positive case(s).								
Con	nments:									
<b>73</b> .	Covid19	If multiple camp entities operate programs out of a shared facility, arrangements have been made to stagger activities to minimize intermingling between groups.					$\boxtimes$			
Con	nments:									

#	N.J.A.C. 8:25			IN	OUT	Severity	cos	N/A	N/O	
		INSECT, RODENT	AND WEED CONTRO	)L						
74.	13.3(a)	Throughout the camp setting, mosquito an habitat and/or harborage areas are minim observed to pose a significant threat to the	ized and not	$\boxtimes$						
Con	nments:									
		ASSESSME	ENT QUESTIONS							
75.	Has staff with supervisory authority responsibilities for children completed the Division of Family Development's pre-service health and safety trainings as required?							NO 🖂		
Con	nments: Tra	aining records were available fore review fo	r all staff except the Ca	mp [	Director					
76.		s applied for and/or received New Jersey De cy Child Care Assistance Program youth ca				YES 🛚	NO 🗌			
77.	Annual Re	ore September 15, of each year, the camp of eport Youth Camp Safety' ( <u>CB-15</u> ) form via <a href="mailto:amps@doh.nj.gov">amps@doh.nj.gov</a>				YES 🗵	]	NO		
Con	nments:									
Ren	narks									
	Name of Inspecting Official  Melissa Petrillo  Name of the Person Receiving of Marcina Fox					opy of Repo	ort			