CAMP ID CAMP NAME ACTIVITY TYPE							REPORT OF INSPECTION         Youth Camp Safety Standards and COVID-19 Guidelines         Assignment No. 14083         EVALUATION         SATISFACTORY					
2982	Hugs and	Bugs C	Ciub	DUON			E-MAII					
								_				
Hugs and Bugs Club	LLC			917-8	28-2763	3	Olivia(	@hugsandb	ugsclub.com			
STREET ADDRESS				CITY ZIP			COUNTY					
537 Park Avenue				Hobol	Hoboken 07030			Hudso	า			
MAILING ADDRESS				CHANGES				PREVIO		TION		
CAMP DIRECTOR NA	/IE	ł	HEALTH	DIRECTOR NAME FOOD SERVICE VENDOR				NDOR				
Olivia Burks		0	Olivia Bu	ırks	irks							
INSPECTOR NAME				REHS LIC	•		REINS	PECTION ON	OR AFTER			
Jaime Ahn				B-159736	5							
Тіме/А	CTIVITY REPORT (1	-TRAVE	EL, <b>2-I</b> NSPE	ECTION, 3-AI	DMINISTR.	ATION, 4-	-Personal)	TOTAL HO	JRS:	·		
DATE CODE	BEGIN	EN	ND	CODE	BEG	IN	END	CODE	BEGIN	END		
7/15/20 1	1030	11	130	2	113	0	1500	1	1500	1545		
3	1545	16	630									

#	N.J.A.C. 8:25		IN OUT Severi			cos	N/A	N/O				
		ADMINISTRATIVE										
1.	Covid19	Camp has an active license issued by the NJ Dept. of Health	$\square$									
Con	Comments:											
2.	Covid19	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.		$\boxtimes$								
Con	Comments:											
3.		camp enrolled in the Division of Family Development (DFD)/Child Resource & Referral Agency (CCR&R) Childcare Subsidy Program?				NO						
Con	nments: Ca	mp was listed as DFD, but camp is not funded by DFD or CCR&F	۲.									
4.	Covid19	Camp submitted the attestation form to NJ Dept. of Health.	$\square$									
Con	nments:											
		GENERAL CARE OF CAMPERS										
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.										
Con	nments:											

#	N.J.A.C. 8:25		IN OUT S			cos	N/A	N/O	
		STAFF	•						
6.	3.2(c)	Staff orientation training has been conducted and documented where written policies and procedures on the following were discussed and provided: personnel policies and practices, job descriptions, specific duties, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.							
Comments:									
7.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652- 2873.							
Con	nments:								
8.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.							
Con	nments:								
9.	Covid19	<ul> <li>COVID awareness training for staff included:</li> <li>Daily health screening for signs of COVID-19 at entry</li> <li>Use of personal protective equipment (PPE)</li> <li>Infection control strategies – hand hygiene, social distancing, limiting non-essential visitors, limiting large group gatherings and field trips</li> <li>Suspected or confirmed COVID-19 case isolation, notification, response</li> <li>Facility management – cleaning and disinfection, ventilation</li> <li>Attendance – groups of campers, transportation</li> <li>Food service - social distancing and hand hygiene</li> </ul>							
Con	nments:								
10.	Covid19	<ul> <li>COVID-19 safety measures have been communicated to staff, parents and campers, including:</li> <li>COVID-19 signs and symptoms</li> <li>Staying home when ill</li> <li>Proper hand hygiene and respiratory etiquette</li> <li>Wearing face coverings when social distancing cannot be maintained</li> <li>Reporting illnesses to the camp Health Director or other healthcare personnel immediately.</li> </ul>							
Cor	nments:								
		STAFF BACKGROUND CHECK							
11.	Offender I State crim adult staff	ureau of Investigation (FBI) criminal history, National Sex Registry (NSOR), State Child Abuse and Neglect Registry, inal history, and State Sex Offender Registry completed for all member. ( <i>Only for DFD Camps</i> )		YE	ES 🗌	NO			
Con	nments:		1		ſ				
12.	3.2(j)	Criminal background check completed for all adult staff member. (18 years of age and older)							
Cor	nments:								
<b>13.</b> Con	3.2(k)2 nments:	Notarized statements of no change in criminal history status are provided by continuously employed adult staff.							

#	N.J.A.C. 8:25			IN	OUT	Severity	cos	N/A	N/O			
14.	3.2(I)	National sex offender registry che staff members annually.	ck completed for all									
Con	nments:											
		C	AMP ACTIVITIES									
15.	3.2(n)	High-risk activities are conducted by specialist (18 years of age and older										
Con	nments:											
16.	Covid19	COVID-19 mitigation strategy has be implemented, and documented for a camp.										
Con	Comments: Arts and crafts											
17.	Covid19	Off-site activities in line with Executiv	ve Directive.									
Con	Comments:											
	SUPERVISION OF CAMPERS											
18.	Covid19	Camp has been designated as:	INDOOR only	Ουτ	DOOR	only 🗌	BC					
Con	Comments:											
19.	Covid19	Camp follows group capacity limitation maximum group size indoors 1 adult campers. Maximum group size outdo per 20 campers.										
Con	Comments: Less than 10 campers total, ages from 4 to 8 year olds.											
20.	Covid19	Camp follows group capacity limitation &1 counselor per 7 campers. Outdoor per 14 campers.										
Con	nments: Le	ss than 10 campers total, ages from 4	to 8 year olds.									
21.	Covid19	Policies have been developed to ens their assigned groups.	sure campers remain with					$\boxtimes$				
Con	nments: Le	ss than 10 campers total					I		1			
22.	Covid19	Social distancing is observed betwee	en assigned groups.									
Con	nments:											
			E AND BUILDINGS	-1	[]		[		1			
23.	4.1(a)	Location does not present fire, health hazardous areas are guarded or fend are posted.										
Con	nments:											
24.	4.2(a)	Camp structures and facilities are in building, zoning, and health codes. C (CO) is obtained from local authority	Certificate of Occupancy									
Con	nments: Ma	aximum Occupancy 25										
25.	Covid19	A canopy, tenting or cover is provide	d at outdoor camps.	$\square$								
Con	nments:						r					
26.	Covid19	Indoor facilities have adequate ventil	lation and air flow.	$\square$								
Con	nments:		_						1			
<b>27</b> .	Covid19 nments:	Residential and/or overnight services	s are prohibited.									
	inicitis.											

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
28.	Covid19	Handwashing stations and hand sanitizers that contain at least 60% alcohol are provided in numerous areas around the camp.	$\square$								
Con	Comments:										
29.	Covid19	Physical barriers installed where necessary to allow for social distancing and reducing the risk of COVID-19 transmission.	$\square$								
Con	Comments:										
30.	Covid19	<ul> <li>Pick-up and drop-off areas have been designated in a manner that:</li> <li>Provides for efficient health screening upon arrival</li> <li>Allows for social distancing</li> <li>Note: Consider staggering drop-off and pick-up times to avoid large groups from congregating in one location.</li> </ul>	$\boxtimes$								
Con	nments:										
31.	Covid19	COVID-19 precautions signs are posted as necessary, including 6 feet social distancing, frequent handwashing, use of face coverings as feasible.		$\boxtimes$	Minor						
Con	nments:										
32.	Covid19	Sufficient supply of gloves, face coverings, face masks and other PPE is provided for staff.	$\square$								
Con	Comments:										
	HEALTH										
33.	5.2(c)	Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency approved by the Department.									
Con	Comments: AHA Basic Life Support										
34.	5.2(b)	Health Director is certified in <u>standard-level</u> First Aid from a certification agency <u>approved by the Department.</u>									
Con	nments: Ad	ult & Child First Aid/CPR/AED	1			n		-			
35.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.									
Con	nments: Ho	boken Hospistal									
36.	5.1(d)	A written outline of daily procedures for health surveillance of campers and staff has been established.									
Con	nments:		T								
37.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance.									
Con	nments:										
38.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx and Rx drugs.									
Con	nments:										
39.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.									
	ninents: NO	medications administered. Parents informed.									

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O				
40.	5.5(b)	Written health histories for each staff/camper are maintained on file.										
Con	Comments:											
41.	5.5(g)	Immunization records and/or religious exemptions are maintained on file and on site for each camper.										
Con	Comments:											
42.	5.4(b)	First aid supplies are maintained and appropriate for activities.										
Con	Comments:											
43.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.										
Con	nments:											
44.	Covid19	<ul> <li>Health director must have knowledge of:</li> <li>COVID-19 signs and symptoms and have the current guidance documents from the Department</li> <li>Personal protective equipment (PPE) use</li> <li>Safe practices for campers while attending camp</li> </ul>	$\boxtimes$									
Con	nments:											
45.	Covid19	Daily health surveillance program includes monitoring for signs and symptoms of COVID-19 among campers and staff. Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations related to COVID-19 made during the daily health surveillance.	$\boxtimes$									
Con	Comments:											
46.	Covid19	Daily health surveillance program includes temperature screening at entry for staff and campers. Temperature screening devices are provided.	$\boxtimes$									
Comments:												
47.	Covid19	Daily health surveillance program specifies that the camp will exclude and/or isolate any campers/staff who exhibit symptoms related to COVID-19. Temperatures 100.4°F or above and any COVID-19 signs and symptoms must be documented.	$\boxtimes$									
Con	nments:											
48.	Covid19	Infection control procedures have been established for areas around the camp, including camp entrances, dining areas, restrooms, and other areas prone to congregation.	$\boxtimes$									
Con	nments:											
49.	Covid19	Written procedure has been established for social distancing methods and are implemented during camp operation.	$\square$									
Con	nments:											
50.	Covid19	Written procedure has been established and implemented detailing the used of face coverings by the camp community.	$\square$									
Con	nments:	Separate isolation space is provided for COVID-19										
<b>51</b> .	Covid19 nments:	symptomatic staff and campers.										
001												
		SAFETY Written emergency procedures that address, at a										
52.	6.1(a)	minimum, evacuation of camp, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).										
Con	nments:											

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
53.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.									
Con	nments:										
54.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.									
Comments:											
55.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.									
Con	nments:										
56.	Covid19	Social distancing policy must be included in written emergency procedures that address evacuation of camp, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).									
Con	nments:										
57.	Covid19	Camps have documented plan for inclement weather conditions. Plan should detail the method used to contain campers while following social distancing protocols.	$\boxtimes$								
Con	nments:						-				
58.	Covid19	Illness and injury policy addresses COVID-19 response strategy. Plan is implemented for isolation of suspected case(s), and notification of parents/guardians, staff, local health officials and <u>NJDOH Youth Camp Project</u> . Notification is done in a manner that maintains confidentiality.	$\boxtimes$								
Con	Comments:										
59.	Covid19	Policy on returning a staff or camper to camp after COVID-19 diagnosis or exposure established according to NJDOH CDS and CDC guidance.	$\boxtimes$								
Con	nments:										
		NUTRITION AND MEAL SERVICE				[	1				
60.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.									
Con	nments:										
61.	Covid19	<ul> <li>Written procedure established for food service practices.</li> <li>No communal dining, self-service or buffet style dining is offered.</li> <li>Gloves are used when handling and serving food</li> <li>Directions are given for proper hand washing before and after meals.</li> <li>Surfaces are cleaned and sanitized between each meal service.</li> <li>Non-disposable utensils are handled with gloves</li> <li>Mealtimes are staggered to ensure social distancing among group members.</li> </ul>									
Con	nments: All	meals/snacks are brought in by campers.									
		TRANSPORTATION									
62.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance and current vehicle inspection.									
Con	nments:										

#	N.J.A.C. 8:25		IN	OUT	Severity	COS	N/A	N/O				
63.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.										
Con	Comments:											
64.	Covid19	<ul> <li>Written transportation policy covers measures to prevent the spread of COVID-19 including:</li> <li>Communal transport provided by camp allows for social distancing</li> <li>Face coverings are required to be worn by staff</li> <li>Face coverings are encouraged to be worn by campers</li> <li>Windows are kept open to encourage ventilation</li> <li>Space between passengers is maximized.</li> </ul>										
Con	nments:											
65.	Covid19	Written procedures document vehicle cleaning frequencies and EPA approved disinfectants are used in accordance with the manufacturer's instructions.					$\square$					
Con	nments:											
	1	SWIMMING ACTIVITIES										
66.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.										
Con	Comments:											
67.	9.2(a)	Lifeguards are certified by an agency <u>approved by the</u> <u>Department</u> .										
Comments:												
68.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.										
Con	nments:											
		MAINTENANCE AND SANITATION										
69.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.										
Con	nments:						-					
70.	Covid19	Written procedure has been established and implemented for routine enhanced cleaning and disinfection of common spaces such as rooms and playgrounds with shared equipment, surfaces and shared objects using EPA approved disinfectants and following manufacturer's instructions.	$\boxtimes$									
Con	nments: Wi	ndex Disinfectant Spray (EPA Reg. 4822-593)										
71.	Covid19	Written procedures have established to ensure that adequate supply of cleaning and disinfection materials is maintained.	$\square$									
Con	nments:						1					
72.	Covid19	Written procedures for deep cleaning, in line with <u>CDS</u> <u>Reopening a Youth Camp</u> , have been established for deep cleaning due to the identification of positive case(s).	$\bowtie$									
Con	nments:											
73.	Covid19	If multiple camp entities operate programs out of a shared facility, arrangements have been made to stagger activities to minimize intermingling between groups.					$\boxtimes$					
Con	nments:											

#	N.J.A.C. 8:25				IN	OUT	Severity	cos	N/A	N/O		
			INSECT, RODEI	IT, AND WEED CONTR	ROL							
74.	13.3(a)	habitat	nout the camp setting, mosquito and/or harborage areas are min ed to pose a significant threat to	imized and not								
Con	Comments:											
ASSESSMENT QUESTIONS												
75.	of Family Development's pre-service health and safety trainings as required?						YES 🗌	]	NO	$\boxtimes$		
Comments:												
76.			for and/or received New Jersey Care Assistance Program youth				YES 🗌		NO 🖂			
77.		eport You	ember 15, of each year, the carr th Camp Safety' ( <u>CB-15</u> ) form v <u>oh.nj.gov</u>				YES 🛛 NO 🗌					
Con	nments:											
Ren	narks		Camp operation dates: 7/6 - 8/2	28								
			Note: Camp was listed as DFD	but camp is not funded	by D	FD or C	CR&R.					
	ne of Inspe ne Ahn	cting Offi	cial	Name of the Person Olivia Burks, Camp I			ing Copy of Report					